

product audit

audit plan

Audit number:	PA_XXXX_MMYYX_XX	Auditing company:	BigRep GmbH (BR)
Audited company:		Product:	
Location:			
Lead-Auditor:		Co-auditor:	
Specialist:		Date:	

occasion

This product audit has been scheduled to check the status of the supplier and to conclude actions of the previous audits. In addition, product changes and changes in the quality management system are to be audited.

audit goal

To improve the cooperation between BigRep and the suppliers and to improve the product quality, BigRep regularly audits the suppliers. The aim of the product audit is to record the current assembly difficulties and to identify possible improvement actions. The secondary objectives of the product audit shall be to discuss and, where appropriate, review product status updates and changes to the quality management system. In addition, actions from previous audits are to be reviewed and completed. Through product audits, BigRep strives for a positive continuous product development (continuous improvement process) to supplement quality and efficiency with consistently good supplier performance.

Last audit

audit number	audit type	date	Lead-Auditor	co-auditor

audit issues

01	General topics		
02	assembly		
03	quality control		
03.03	Performance of the required quality control		
04	dispatch		
05	Acceptance at the customer		
06	improvement suggestions		

audit process

TOP	time	location	subject	Persons involved
1		meeting room	welcoming address	all
2		production	Topics 1. - 4.	Production Manager, Assembly Manager
3		meeting room	final discussion	Production Manager, Assembly Manager
-		-	product dispatch	-
4		client	Theme 5.	Service technician BigRep

Acknowledgment of the audit plan

Comment / Remarks			
Name:		Lead-Auditor:	
Date, Place	Signature	Date, Place	Signature